			ER FOR COMMERCIAL ITEM		EQUISITION N			PAGE OF	
2. CONTRACT	***************************************	R TO COMPLETE BL	OCKS 12, 17, 23, 24, & 30 3. AWARD/ 4. ORDER NUMBER		Q-2400-	-11-0		1 9	
GS-35F-	-0131R		EFFECTIVE DATE 12/28/2010 CPSC-F-11	-0021			5. SOLICITATION NUMBE	ISSUE	LICITATION CONTRACT
	OR SOLICITATION FORMATION CALL:	Greg G	rayson	į.	5. TELEPHON 301-50			8. OFFER DUE DATE/LOCA	W Do
9. ISSUED BY			CODE FMPS	10. THIS ACQ					9 192 De
CONSUME	ER PRODUCT S.	AFETY COMMI		X UNRE	STRICTED OF	ŧ	SET ASIDE:	% FOR:	B
	PROCUREMENT		.0510N				SMALL BUSINESS	EMERGING SMAL	٠ ٦
	AST WEST HWY			NAICS: 443	8120		HUBZONE SMALL	BUSINESS  SOLE SOURCE	
ROOM 51	DA MD 20814			SIZE STANDA			BUSINESS	_	
				\$8.00			SERVICE-DISABLED OWNED SMALL BUS		
TION UNL	Y FOR FOB DESTINA- LESS BLOCK IS	12. DISCOUNT TERMS	1-4- 20	☐ 13a, THIS	CONTRACT	S A	13b, RATING		
MARKED	DULE	N	et 30		ED ORDER UN S (15 CFR 700)		14. METHOD OF SOLIC		
15. DELIVER T		CODE	EXIT	18. ADMINISTE	ERED BY		RFQ	CODE FMPS	
CONCUME	en noonuam a	NEEDY COMMI		-		***		111111111111111111111111111111111111111	
	ER PRODUCT SA OF INFORMAT:			1			SAFETY COMMIS: T SERVICES	SION	
4330 EA	ASTWEST HIGH	WAY		4330 EA					
ROOM 70				ROOM 51	_				
BETHESE	DA MD 20814			BETHESI	DA MD 2	0814			
17a. CONTRAC		and the second second	FACILITY CODE	18a. PAYMENT	WILL BE MAD	E BY		CODE FMFS	
51 MONR	SCHELL ENTER COE ST STE 18 LE MD 20850-	102		1	ON OF F AST WES 22	INAN T HW	SAFETY COMMISS CIAL SERVICES Y	SION	
TELEPHONE N	iO.								
17b. CHECK	IF REMITTANCE IS DIFFE	RENT AND PUT SUCH	ADDRESS IN OFFER			DDRESS SEE ADI	SHOWN IN BLOCK 18a UNLE	SS BLOCK BELOW	
19. ITEM NO.		ecuen.	20. LE OF SUPPLIES/SERVICES	IS CHEC	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT	
	DUNS Numbe				GOATHT	O(4)	DATPRICE	AMOUNT	
0001	The contract Maintenance and condition P/N: VS4-I Production Enterprise Start Date	ctor shall e in accord ions and GS ENT-P-SSSGC Support/Su for 1 proc : 06/24/201	V bscription for VMware essor 1 End Date: 12/31/201	ed terms	4	EA	359.99	1,43	9.96
	0103M-4K241		um-axquu mware VS4-ENT-P-SSSGC	V					
	I		Additional Sheets as Necessary)						
	TING AND APPROPRIA						26. TOTAL AWARD AMOU	•	
			TTT2400-25710				\$48,605.		
			E FAR 52.212-1, 52.212-4. FAR 52,212-3 IS BY REFERENCE FAR 52.212-4. FAR 5			ADDE!	ADDENDA NDA	☐ ARE ☐ ARE NOT A	
COPIES TO ALL ITEMS SHEETS S		ONTRACTOR AGRE ERWISE IDENTIFIED MS AND CONDITION	ES TO FURNISH AND DELIVER ABOVE AND ON ANY ADDITIONAL		NOLUDING A	2/02 NY ADI		M-1202101 R ON SOLICITATION (BLO WHICH ARE SET FORTH	OFFER
				1/5/	ldi	m	THANK	DD -	
30b. NAME A	ND TITLE OF SIGNER	(Type or print)	30c. DATE SIGNED	1 1	of contra Johns	ι	OFFICIER (Type or print)	31c. DATTE SIG	JO//
	FOR LOCAL REPROD			$\overline{}$	<i></i>			FORM 1449 (REV. 3/2005) by GSA - FAR (48 CFR) 63.	

2 of 9 23. 24.

19. ITEM NO.		20. SCHEDULE OF SUPPLIE	S/SERVICES	s		21. QUANTITY	22. UNIT	23 UNIT F		24. AMOUNT
0002	Production Enterprise Start Date 0460P-4K24	ENT-P-SSSGOV Support/Subscript for 1 processor : 06/09/2011 End 1 0-N8W3W-001KM-80X3	Date:	12/31/2011	phere	6	EA		388.26	2,329.56
	Production Enterprise Start Date: HJ2A2-8KJ11	ENT-2P-SSSGOV Support/Subscript for 1 processor : 11/04/2010 End I P-18C35-038AH-2XLT	Date: :	12/31/2011	ohere	2	EA	7	97.25	1,594.50
	Production Enterprise Start Date: 4H42Q-DK1DH	ENT-2P-SSSGOV Support/Subscript for 1 processor : 07/24/2010 End K-M8H34-0T28H-3WG3	Date:	12/31/2011	phere	2	EA	9	91.39	1,982.78
	Production Enterprise Continued		ion fo	or VMwarevSp	here	2	EA	9	97.04	1,994.08
32a. QUANTITY	IN COLUMN 21 HAS			D CONFORMS TO THE	E CONTRA	CT, EXCEPT	T AS			
32b. SIGNATUR	E OF AUTHORIZED	GOVERNMENT REPRESENTATIV	/E	32c. DATE	32d. PRIN	TED NAME	AND TI	TLE OF AUTH	IORIZED GO	OVERNMENT REPRESENTATIVE
128. MAILING AI	DDRESS OF AUTHOR	RIZED GOVERNMENT REPRESE	NTATIVE					DF AUTHORIZ		NMENT REPRESENTATIVE
33. SHIP NUMBER 34. VC		34. VOUCHER NUMBER	35. AMOU CORRECT	NT VERIFIED FFOR	36. PAYM					37. CHECK NUMBER
PARTIAL 38. S/R ACCOU	FINAL NT NUMBER	39. S/R VOUCHER NUMBER	40. PAID E	3 <b>Y</b>						
		ORRECT AND PROPER FOR PA		- DATE	42a. RE	CEIVED BY	(Print)			
41b. SIGNATUR	E AND TITLE OF CE	RTIFYING OFFICER	41	c. DATE	42b. RE	42b. RECEIVED AT (Location)				
					42c. DA	TE REC'D ()	ry/MM/	DD)	42d. TOTA	L CONTAINERS

CONTINUATION SHEET REFERENCE NO. OF DOCUMENT BEING CONTINUED

GS-35F-0131R/CPSC-F-11-0021

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NAME OF OFFEROR OR CONTRACTOR

AUGUST 'SCHELL ENTERPRISES INC

ITEM NO.	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE	AMOUNT (F)
***************************************	Start Date: 07/21/2010 End Date: 12/31/2011 050CN-8KJ42-08L3D-0398P-984LN Instance # 18938250 Vmware VS4-ENT-2P-SSSGOV				
0006	P/N: VS4-ENT-2P-SSSGOV Production Support/Subscription for VMwarevSphere Enterprise for 1 processor Start Date: 09/28/2010 End Date: 12/31/2011 N1630-8KK9L-J8138-0E1RM-AJAQ4 Instance # 20716751 Vmware VS4-ENT-2P-SSSGOV	8	EA	866.99	6,935.92
0007	P/N: VS4-ENT-3G-SSSGOV	2	EA	1,155.81	2,311.62
	Basic Support/Subscription for VMware vSphere Enterprise for 1 processor Start Date: 01/01/2010 End Date: 12/31/2011 0048N-4K04L-0823D-00C80-3TD3N Instance # 17384313 Vmware VS4-ENT-3G-SSSGOV				
0008	P/N: VS4-ENT-3G-SSSGOV	2	EA	1,155.81	2,311.62
	Basic Support/Subscription for VMware vSphere Enterprise for 1 processor Start Date: 01/01/2010 End Date: 12/31/2011 40415-4K05L-08335-032R4-3XMLN Instance # 17382480 Vmware VS4-ENT-3G-SSSGOV				
0009	P/N: VS4-ENT-3G-SSSGOV	2	EA	1,155.81	2,311.62
	Basic Support/Subscription for VMware vSphere Enterprise for 1 processor Start Date: 01/01/2010 End Date: 12/31/2011 0500Q-0KKD1-08C3E-0HCK4-30M3N Instance # 17382481 Vmware VS4-ENT-3G-SSSGOV				
0010	P/N: VCS-STD-P-SSSGOV	1	EA	1,272.12	1,272.12
	Production Support/Subscription for vCenter Server 4 Standard Start Date: 12/31/2010 End Date: 12/31/2011 J140L-6A19J-N8R33-0JCR4-15NJ5 Instance # 23718280 Vmware VCS-STD-P-SSSGOV Continued				

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CONTINUATION SHEET	GS-35F-0131R/CPSC-F-11-0021	4	9	

NAME OF OFFEROR OR CONTRACTOR

AUGUST SCHELL ENTERPRISES INC

ITEM NQ.	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
0011	P/N: VC-VLM4-P-SSSGOV	14	EA	358.83	5,023.62
	Production Support/Subscription* for VMware vCenter Lab Manager 4.0 Start Date: 12/31/2010 End Date: 12/31/2011 1HOCP-4R287-08A3N-0M3R2-2TGM0 Instance # 23718282 Vmware VC-VLM4-P-SSSGOV				
0012	P/N: VS4-ENT-P-SSSGOV	22	EA	689.82	15,176.04
	Production Support/Subscription for VMware vSphere Enterprise for 1 processor for 1 year Start Date: 12/31/2010 End Date: 12/31/2011 PJ69J-FKJ9H-58T3X-0T2K4-91GL5 Instance # 23718281 Vmware VS4-ENT-P-SSSGOV				
0013	Reinstatement Fee	1	EA	3,922.30	3,922.30
	Effective October 31, 2006:There is a 20% reinstatementfee for any lapse of maintenancecontracts Vmware				
	First Option Year - January 1, 2012 to December 31, 2012				
0014	VMWare Software Maintenance Renewal See line items on quote Amount: \$41,316.98(Option Line Item)	1	LO	41,316.98	0.00
	Accounting Info: \$41,316.98 (Subject to Availability of Funds)				
	Second Option Year - January 1, 2013 to December 31, 2013				
0015	VMWare Software Maintenance Renewal See line items on quote Amount: \$41,316.98(Option Line Item)	1	FO	41,316.98	0.00
	Accounting Info: \$41,316.98 (Subject to Availability of Funds)	A Table 1 and 1 an			
	Continued				
					OPTIONAL FORM 336 (4-88)

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NAME OF OFFEROR OR CONTRACTOR

AUGUST SCHELL ENTERPRISES INC

TEM NO.	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	Third Option Year - January 1, 2014 to December 31, 2014				
016	VMWare Software Maintenance Renewal See line items on quote Amount: \$41,316.98(Option Line Item)	1	LO	41,316.98	0.0
	Accounting Info: \$41,316.98 (Subject to Availability of Funds)				
	The total amount of award: \$172,556.68. The obligation for this award is shown in box 26.				
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#### LC 1A CONTRACTOR'S NOTE

Deliveries and/or shipments shall not be left at the Loading Dock. All deliveries shall be considered "inside deliveries" to the appropriate room at the Consumer Product Safety Commission (CPSC) and in accordance with the instructions below. When scheduling deliveries the purchase order number shall always be referenced and all packages shall clearly display the Purchase Order Number on the outside of the cartons and/or packages, to include the packing slip.

#### ATTENTION GOVERNMENT VENDOR:

## A. DELIVERY INSTRUCTIONS:

#### 1. DELIVERY INSTRUCTIONS FOR LARGE OR HEAVY ITEMS:

If the shipment or item being delivered requires use of a loading dock, advance notification is required. The contractor shall contact the Shipping and Receiving Coordinator at (301) 366-7018 or Ronald Welch (301) 504-7091, forty-eight (48) hours in advance of the date the items are to arrive to schedule use of the loading dock.

## LOADING DOCK HOURS OF OPERATION:

9:00 am to 11:00 am or 1:30 pm to 4:00 pm Monday through Friday (except holidays)

Please notify contact person if there is a change in the delivery date. For changes, delays, or assistance please contact CPSC as follows:

Facilities Management Support Services (301) 504-7091 And Project Officer Jacob WarrenFeltz (301) 504-7046

Upon arrival, the driver should contact the CPSC Guard, 301-504-7721, at the loading dock to obtain assistance in using freight elevators and to gain access to CPSC security areas.

## 2. DELIVERY INSTRUCTIONS FOR SMALL ITEMS

When delivering or shipping small items, the contractor and/or carrier service shall report to the 4th floor lobby, North Tower, 4330 East West Highway, to sign in with the CPSC guard. Upon completion of signing in, the contractor shall deliver all shipments to the Mail Room, Room 415. After delivery, delivery personnel shall promptly depart the building.

#### MAIL ROOM HOURS OF OPERATION:

Monday through Friday (except holidays) – 7:30 am to 5:00 pm

#### **B.** BILLING INSTRUCTIONS

Pursuant to the Prompt Payment Act (P.L. 97-177) and the Prompt Payment Act Amendments of 1988 (P.L. 100-496) all Federal agencies are required to pay their bills on time, pay interest penalties when payments are made late, and to take discounts only when payments are made within the discount period. To assure compliance with the Act, vouchers and/or invoices shall be submitted on any acceptable invoice form which meets the criteria listed below. Examples of government vouchers that may be used are the Public Vouchers for Purchase and Services Other Than Personal, SF 1034, and Continuation Sheet, SF 1035. At a minimum, each invoice shall include:

- 1. The name and address of the business concern (and separate remittance address, if applicable).
- 2. Taxpayer Identification Number (TIN).
- 3. Invoice date (use of invoice number in addition to invoice date is prudent but not required).
- 4. The contract or purchase order number (see block 2 of OF347 and block 4 of SF1449 on page 1 of this order), or other authorization for delivery of goods of services.
- 5. Description, price and quantity of goods or services actually delivered or rendered.
- 6. Shipping cost terms (if applicable).
- 7. Payment terms.
- 8. ACH Vendor Information which includes: the Financial Institution, routing transit number, and depositor account number. In addition please specify whether account is a checking account or savings account.
- 9. Other substantiating documentation or information as specified in the contract or purchase order.
- 10. Name, title, phone number and mailing address of responsible official to be notified in the event of a deficient invoice.

### ORIGINAL VOUCHERS/INVOICES SHALL BE SENT TO:

Accounting Officer
Div. of Financial Services, Room 522
U.S. Consumer Product Safety Commission
4330 East-West Hwy
Bethesda, MD 20814

Invoices not submitted in accordance with the above stated minimum requirements will not be processed for payment. Deficient invoices will be returned to the vendor within seven days or sooner. Standard forms 1034 and 1035 will be furnished by CPSC upon request of the contractor.

Inquiries regarding payment should be directed to the Finance Office at 301-504-7404.

## C. PAYMENT

Payment will be made as close as possible to, but not later than, the 30<sup>th</sup> day after receipt of a proper invoice as defined in "Billing Instructions," except as follows:

When a time discount is taken, payment will be made as close as possible to, but not later than, the discount date. Discounts will be taken whenever economically justified. Otherwise, late payments will include interest penalty payments. Inquiries regarding payment should be directed to Rachelle Coleman, Accounting Officer at (301) 504-7404 or at the following address:

Accounting Officer
Div. of Financial Services, Room 522
U.S. Consumer Product Safety Commission
4330 East-West Hwy
Bethesda, MD 20814

Complaints related to the late payment of an invoice should be directed to Deborah Peebles Hodge, Director, Division of Financial Services at the same address (above) or 301-504-7130.

### D. INSPECTION & ACCEPTANCE PERIOD

Unless otherwise stated in the Statement of Work or Description, the Commission will ordinarily inspect all materials/services within three (3) working days after the date of receipt. The CPSC contact person will transmit disapproval, if appropriate. If other inspection information is provided in the Statement of Work or Description, it is controlling.

#### E. ALL OTHER INFORMATION RELATING TO THE PURCHASE ORDER

Contact: Greg Grayson at (301) 504-7725

## F. PROCESSING INSTRUCTIONS FOR REQUESTING OFFICES

The Purchase Order/Receiving Report (Optional Form 347 or Standard Form 1449) must be completed at the time the ordered goods or services are received. Upon receipt of the goods or services ordered, each item should be inspected, accepted (partial or final) or rejected. The Purchase Order/Receiving Report must be appropriately completed, signed

and dated by the authorized receiving official. In addition, the acceptance block shall be completed (Blocks 32 a, b & c on the SF 1449 and column G and page 2 of the OF 347). The receiving report shall be retained by the requesting office for confirmation when certifying invoices.

# G. PROPERTY/EQUIPMENT PURCHASES

In the case of Purchase Orders/Receiving Reports involving the purchase and receipt of property/equipment, a copy of the Purchase Order/Receiving Report must also be immediately forwarded directly to the Administrative Services Specialist (Ron Welch) in the Facilities Management Support Services Branch (Room 416). The transmittal of Purchase Orders/Receiving Reports to the property management officer is critical to the integrity and operation of CPSC's Property Management System. Receiving officials should also forward copies to their local property officer/property custodian consistent with local office procedures.